

**BOROUGH OF CALIFON  
PLANNING/ZONING BOARD**

**Reorganization and Regular Meeting - Minutes  
19 January 2011  
8:00 p.m. Municipal Building**

**CALL TO ORDER – OPEN PUBLIC MEETINGS ACT**

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*“It is hereby announced and placed in the minutes that adequate notice of this Reorganization and Regular meeting of the Califon Planning/Zoning Board has been provided in accordance with the Open Public Meeting Act by publication in the Hunterdon Review and the Hunterdon Democrat. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk.”*

**FLAG SALUTE:**

**2011 REORGANIZATION MEETING:**

Board Attorney William Caldwell administered the Oath of Office to New and Reappointed Board Members:

- a. Lavinia Trimmer – Official – Class II (1/1/11 – 12/31/11)
- b. Richard Baggstrom – Governing Body - Class III (1/1/11 – 12/31/11)
- c. Paul Winter – Class IV (replacing William Cutri-French) (Term Expires 12/31/13)
- d. Thomas Bedell – Class IV (1/1/11 – 12/21/14)
- e. Drew Hubiak – Class IV (replacing Paul Dalpe) (Term Expires 12/31/12)
- f. James Raymond – Class IV – Alternate # 1 (replacing Drew Hubiak) (Term Expires 12/31/12)
- g. Margaret Ctibor – Class IV – Alternate #2 (replacing James Raymond) (Term Expires 12/31/11)

**Election of Officers:**

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**Chairman** – A Motion to nominate Bruce Morrow as Chairman was made by Member Winter and seconded by Member Owens. Calls for other nominations were made with no response. Roll Call vote:

**For:** Mayor Daniel, Chairman Morrow, Lavinia Trimmer, Councilman Baggstrom, Arthur Owens, Thomas Bedell, Paul Winter, Drew Hubiak, James Raymond, Peggy Ctibor

Against: None

**Motion carried.**

**Vice-Chairperson** – A Motion to nominate Member Winter as Vice-Chairman was made by Member Bedell and seconded by Councilman Baggstrom. Calls for other nominations were made with no response. Roll call vote:

**For:** Mayor Daniel, Chairman Morrow, Lavinia Trimmer, Councilman Baggstrom, Arthur Owens, Thomas Bedell, Paul Winter, Drew Hubiak, James Raymond, Peggy Ctibor

Against: None

**Motion carried.**

**Secretary** - A Motion to nominate Councilman Baggstrom as Secretary was made by Member Bedell and seconded by Member Winter. Calls for other nominations were made with no response. Roll call vote:

**For:** Mayor Daniel, Chairman Morrow, Lavinia Trimmer, Councilman Baggstrom, Arthur Owens, Thomas Bedell, Paul Winter, Drew Hubiak, James Raymond, Peggy Ctibor

Against: None

**Motion carried.**

**Assistant Secretary** - A Motion to nominate Member Owens as Assistant Secretary was made by Member Bedell and seconded by Member Hubiak. Calls for other nominations were made with no response. Roll call vote:

**For:** Mayor Daniel, Chairman Morrow, Lavinia Trimmer, Councilman Baggstrom, Arthur Owens, Thomas Bedell, Paul Winter, Drew Hubiak, James Raymond, Peggy Ctibor

Against: None

**Motion carried.**

**Reading of Planning/Zoning Board Resolution 2011-01** for the Open Public Meetings Act was read by Planning Board Secretary Linda Beers. A Motion to adopt the Resolution as read, was made by Councilman Baggstrom and seconded by Member Bedell. Roll call vote:

**For:** Mayor Daniel, Chairman Morrow, Lavinia Trimmer, Councilman Baggstrom, Arthur Owens, Thomas Bedell, Paul Winter, Drew Hubiak, James Raymond, Peggy Ctibor

Against: None.

**Motion Carried.**

**APPROVAL OF PROFESSIONAL CONTRACTS:**

The Board reviewed the professional contracts.

A Motion to Approve the Professional contract for Board Attorney to William J. Caldwell of Carter, Van Rensselaer and Caldwell was made by Councilman Baggstrom and seconded by Member Owens, Roll call vote:

**For:** Mayor Daniel, Chairman Morrow, Lavinia Trimmer, Councilman Baggstrom, Arthur Owens, Thomas Bedell, Paul Winter, Drew Hubiak, James Raymond, Peggy Ctibor

Against: None.

**Motion Carried.**

A Motion to Approve the Professional contract for Board Engineer to Donald Scott of Keller and Kirkpatrick was made by Member Bedell and seconded by Member Hubiak, Roll call vote:

For: Mayor Daniel, Chairman Morrow, Lavinia Trimmer, Councilman Baggstrom, Arthur Owens, Thomas Bedell, Paul Winter, Drew Hubiak, James Raymond, Peggy Ctibor

Against: None.

**Motion Carried.**

A Motion to Approve the Professional contract for Board Planner to Elizabeth McKenzie was made by Member Bedell and seconded by Member Owens, Roll call vote:

For: Mayor Daniel, Chairman Morrow, Lavinia Trimmer, Councilman Baggstrom, Arthur Owens, Thomas Bedell, Paul Winter, Drew Hubiak, James Raymond, Peggy Ctibor

Against: None.

**Motion Carried.**

Chairman Morrow stated that the contract for Geotechnical services must be administered through a Professional Services Contract that is pending approval.

A Motion to adjourn the 2011 Reorganizational Meeting and open the Regular January meeting was made by Councilman Baggstrom and seconded by Member Bedell, Roll call vote:.

For: Mayor Daniel, Chairman Morrow, Lavinia Trimmer, Councilman Baggstrom, Arthur Owens, Thomas Bedell, Paul Winter, Drew Hubiak, James Raymond, Peggy Ctibor

Against: None.

**Motion Carried.**

**REGULAR MEETING:****Board Attorney Caldwell was excused.****ROLL CALL:****Members Present:** Mayor Daniel, Chairman Morrow, Lavinia Trimmer, Councilman Baggstrom, Arthur Owens, Thomas Bedell, Paul Winter, Drew Hubiak, James Raymond, Peggy Ctibor**Members Absent:** Jacques Pereira**Professionals Present:** None.**Professionals Excused:** William Caldwell, Esquire  
Don Scott, Keller & Kirkpatrick  
Elizabeth McKenzie, Planner**MINUTES:**

The minutes from the 15 December 2010 were reviewed. A Motion to Accept the minutes as written was made by Member Owens and seconded by Member Bedell.

For: Morrow, Baggstrom Bedell, Owens, Hubiak.

Against: None

Abstaining due to absence: Daniel, Winter, Raymond

**Motion Carried.****BUSINESS: No Regular Meeting Business.****PUBLIC SESSION:**

Mayor Daniel reported that he and Chairman Morrow attended the Highlands Council Plan Conformance Meeting where they received a certificate for the Borough's compliance with the Highlands. In addition the Mayor and the

Chairman presented former Planning board Member Judith Thornton with a plaque for years of service to the Borough.

**CORRESPONDENCE:**

1. Annual Resolution of Borough Council No. 2011-01
2. Borough of Califon Council Meeting Minutes – 12/20/10
3. NJPO Class Listing for 2011 – sent to New Board Members
4. HCPB dtd 1/3/11 – Gary Winters Minor Subdivision – Unconditionally Approved.
5. Public Notice – Request for Highlands Applicability Determination from James Martin County Engineer Re: Operational and Safety Improvements to CR 513/CR 512 dtd 1/5/11. Comment from Borough Clerk includes road widening and sidewalk work. No traffic light warranted at intersection.
6. Hunterdon County Board of Health dtd 12/28/10 Re: White Owl Tavern Preliminary Review
7. Notice: HCPB “Coffee with County” for 2/18/11
8. Letters from Michael Wade, Esquire Re: Parking Use Breakdown for Victorian Square dtd 1/11/11
9. Letter from Peter Jost dtd 12/29/10 Re: Performance Guarantee Agreement from The Acropolis Luna Stella LLC
10. Email from Don Scott dtd 1/13/11 Re: Sega Rock LLC Parking Use Breakdown
11. Email from Betsey McKenzie dtd 1/11/11 Re: Highlands Additional COAH Payment Issue.

**ADJOURNMENT:**

A Motion was made by Member Owens and seconded by Member Morrow to adjourn the meeting at 8:45. The next regularly scheduled meeting will be 23 February 2011.

*Respectfully submitted,  
Lindsey Bees*