**BOROUGH OF CALIFON**

**REGULAR MEETING**

**December 19, 2024**

Mayor Daniel called the regular meeting to order at 7:04 p.m. with the reading of the following Sunshine Law announcement: ***“I would like to announce and have placed in the minutes that adequate notice of this regular meeting of the Califon Borough Council has been provided in accordance with the Open Public Meetings Act by publication of the annual notice in the Hunterdon Review and the Hunterdon County Democrat.”***

**FLAG SALUTE**

**ROLL CALL: PRESENT: R. Baggstrom, E. Haversang, L. Janas, M. Medea, J. Ruggiero, C. Smith**

**Also Present, Borough Attorney M. Anderson, Chief J. Almer, B. Kibler, Califon Fire Company**

**LIST OF BILLS**

R. Baggstrom made a motion to approve the list of bills for $1,045,524, seconded by J. Ruggiero.

For: R. Baggstrom, E. Haversang, L. Janas, M. Medea, J. Ruggiero, C. Smith

Opposed: None

**MOTION CARRIED**

**PUBLIC COMMENT**

There was no comments.

**NEW BUSINESS**

1. **RESOLUTION 2024-77– Assistance to Firefighters Grant Through FEMA**

Mayor Daniel asked Bill Kibler, who will be the Chief of the Califon Fire Company beginning January 1st if he wanted to explain this grant's purpose.

B.Kibler said they have almost completed this arduous 26-page application for the 2024 Assistance to Firefighters Grant offered through FEMA. They are asking for $284,890.19, which will be used to replace 23 sets of their self-contained breathing apparatuses. This equipment costs $309,000.00. Califon Fire Company is required to pay for 5% of the total cost, and the grant will cover the balance.

B. Kibler advised that their current sets were purchased through their last grant award through FEMA in 2002 and are now obsolete.

Bill thanked the Borough for their support and clerk Mastro for working with their grant writing team.

**The following Resolution was introduced for adoption:**

**RESOLUTION 2024-77**

**WHEREAS,** the Califon Fire Company desires to apply for the 2024 Assistance to Firefighters Grant through the Federal Emergency Management Agency (FEMA) for $284.890.19 to pay for essential personal protective equipment.

**BE IT THEREFORE RESOLVED that** the Borough of Califon Council does hereby authorize the application for such a grant and recognizes and accepts that the FEMA may offer a lesser amount and, therefore, upon receipt of the Assistance to Firefighters grant agreement from FEMA, does further authorize the execution of any such grant agreement; and also upon receipt of the fully executed agreement from the Federal Emergency Management Agency, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Califon Fire Company and the Federal Emergency Management Agency.

**BE IT FURTHER RESOLVED** that the persons whose names, titles, and signatures appear below are authorized to sign the application and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

Motion was made by E. Haversang seconded by M. Medea to adopt Resolution 2024-77 as read.

For: R. Baggstrom, E. Haversang, L. Janas, M. Medea, J. Ruggiero, C. Smith.

Opposed: None

**MOTION CARRIED**

1. **RESOLUTION 2024-78 APPROVAL OF POSTAGE METER CONTRACT WITH FP MAILING SOLUTIONS**

**The following Resolution was introduced for adoption:**

**RESOLUTION 2024-78**

 **WHEREAS,** the Borough of Califon has determined a need for a postage meter for its operations and

**WHEREAS**, the Borough has reviewed and selected a suitable lease agreement for a PostbaseI-2 mailing system with a 51B scale from FP Mailing Solutions and

**WHEREAS**, the terms of the lease agreement with FP Mailing Solutions include a term of 63 months and a monthly payment amount of $34.95 and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40a:11-1 et seq. permits municipalities to enter into contracts for the leasing of equipment and

**WHEREAS,** the Borough has determined that the lease agreement is in the best interest of the Borough of Califon and its operations.

 **NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Califon hereby authorizes the Borough Administrator to accept the Customer Agreement from FP Mailing Solutions for the lease of the postage meter.

Motion was made by C. Smith seconded by L. Janas to adopt Resolution 2024-78 as read.

For: R. Baggstrom, E. Haversang, L. Janas, M. Medea, J. Ruggiero, C. Smith.

Opposed: None

**MOTION CARRIED**

1. **RESOLUTION 2024-79 APPROVAL OF OFFICE CLEANING PROPOSAL**

**The following Resolution was introduced for adoption:**

**RESOLUTION 2024-79**

**APPROVAL OF OFFICE CLEANING PROPOSAL BY WILLIAMSON’S CLEANING SERVICE**

**WHEREAS,** the Borough Council has determined a need for cleaning services at the Borough offices and

**WHEREAS**, the Borough received two (2) informal bids for cleaning services at the

Borough offices and;

**WHEREAS**, after review of the proposals, Williamson’s Cleaning Service, LLC is the

apparent lowest responsible bidder and will complete the work bi-monthly, as follows:

*Cleaning of Califon Borough Offices - $138.00 per cleaning*

*Remove trash, dust horizontal surfaces & high touch surfaces, vacuum carpeted areas, sweep & mop hardwood floors, clean and restock bathrooms using supplies from the supply closet, clean conference room, clean Mayor’s office once per month*

 **NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of

Califon hereby accepts the cleaning services proposal for the Brough of Califon offices .

from Williamson’s Cleaning Service, LLC

Motion was made by R. Baggstrom seconded by L. Janas to adopt Resolution 2024 -79 as read.

For. R. Baggstrom, E. Haversang, L. Janas, M. Medea, J. Ruggiero, C. Smith

Opposed: None

**MOTION CARRIED**

1. **RESOLUTION 2024-80 TRANSFER OF FUNDS**

**The following Resolution was introduced for adoption:**

**RESOLUTION 2024-80**

**TRANSFER OF FUNDS**

**WHEREAS**, it appears that he unexpended balance in the following account will not be sufficient to pay outstanding bills:

Group Employee Insurance

Planning o/e

Street Lighting

Telephone

Water

and

**WHEREAS**, it appears that there will be an unexpended balance in the following 2024 account:

1. Police s/w

 **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Califon that the following transfers be authorized, and within this resolution is the authority of the Borough Treasurer to make said transfers:

 AMOUNT FROM TO

$ 4,979.39 Planning s/w Group Employee Insurance $ 2,613.90 Planning o/e $ 524.74 Street Lighting $ 224.66 Telephone $ 1,533.73

 Water $ 82.36

Motion was made by C. Smith Seconded by J. Ruggiero to adopt Resolution 2024-80 as read.

For. R. Baggstrom, E. Haversang, L. Janas, M. Medea, J. Ruggiero, C. Smith

Opposed: None

**MOTION CARRIED**

**COMMITTEE REPORTS**

Councilman Medea advised that the Tree lighting event sponsored by the Califon Parks and Recreation was a success. The next event will be the Menorah lighting that will take place December 30th at Califon Commons Park.

Councilman Haversang advised that there is a large limb down at the Hoffman House Property.

Councilman Janas reported that there was no meeting on December 18th and the next meeting is the Reorganization meeting on January 15th.

Councilwoman Smith had nothing to report.

Councilman Ruggiero had nothing to report.

**MAYORS REPORT**

Mayor Daniel advised that he did not have any business to report.

Mayor Daniel thanked the council members and the Borough attorney for their work and support over the past year.

Mayor Daniel wished all a very Merry Christmas and a Healthy and Happy New Year.

With no further matters to discuss, C. Smith made a motion to adjourn the meeting at 7:19 pm., seconded by R. Baggstrom,

 All In Favor.

Meeting Adjourned

Respectfully submitted,

Karen Mastro, RMC