

**BOROUGH OF CALIFON COUNCIL ANNUAL REORGANIZATION MEETING  
JANUARY 2, 2025 MINUTES**

**SWEARING -IN-CEREMONY**

Mayor Charles Daniel administered the Oath of Office to Michael Medea, who was reelected to serve on the Borough Council for a 3-year term commencing on 01/01/25 and expiring on 12/31/27.

**2025 REORGANIZATION MEETING – CALL TO ORDER**

The Reorganization Meeting of the Califon Borough Council was called to order by Mayor Daniel at 7:07 pm. Mayor Daniel announced: *“I would like to announce and have placed in the minutes that adequate notice of this 2025 Reorganization meeting of the Califon Borough Council has been provided in accordance with the Open Public Meetings Act by publication of the Reorganization Notice published in the Hunterdon Review and the Hunterdon County Democrat”.*

**PLEDGE OF ALLEGIANCE** – The pledge was recited.

**ROLL CALL**

**MEMBERS PRESENT:** Richard Baggstrom, Ed Haversang, Micheal Medea, Jason Ruggiero, Cathy Smith

**ABSENT:** Leo Janus

Also present: Mayor Charles Daniel, Chief Jeff Almer, Kirsten Nuber of Woolson, Anderson, Peach Attorneys at Law, Borough Clerk/Administrator Haughey

**RESOLUTION 2025-01 – ELECTION OF COUNCIL PRESIDENT**

Motion was made by Council Member Baggstrom, seconded by Council Member Ruggiero, that Council Member Michael Medea shall serve as Council President for the 2025 Year.

Ayes: Council Members Baggstrom, Haversang, Medea, Ruggiero, Smith

Nays: None

Absent: Council Member Janus

**MOTION CARRIED**

**CONSENT AGENDA**

(Adoption upon Roll Call)

“Consent Agenda items are routine and will be enacted with a single motion and a roll call vote. Any items that require expenditures are supported by a certification of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes.”

**Adoption of 2025 Mayoral Appointments and Organizational Resolutions R-02-2025 through R-18-2025**

**\*RESOLUTION R-02-2025  
CONFIRMING 2025 MUNICIPAL APPOINTMENTS**

**2025 MUNICIPAL APPOINTMENTS**

Municipal Clerk/ Administrator	3 years	12/31/27	Caitlin Haughey, RMC
Deputy Municipal Clerk	1 year	12/31/25	TBD

Certified Municipal Registrar (Vital Statistics)	3 years	12/31/27	Caitlin Haughey, CMR
Deputy Certified Municipal Registrar	1-year		TBA
Certified Financial Officer- ACTING	1-year	12/31/26	Amy Monahan, CFO
Treasurer	1 year	12/31/26	Caitlin Haughey
Tax Collector	Interlocal	12/31/25	Amy Monahan, CTC
Tax Assessor	4 years	06/30/26	Penny Holenstein

### **PLANNING BOARD/BOARD OF ADJUSTMENT**

Class 1 (Mayor)	4 years	12/31/26	Charles Daniel
Class II	1 year	12/31/25	TBA
Class III (Governing Body)	1 year	12/31/25	Leo Janas
Class IV (Citizen Members/ Mayor Appointments)	4 years	12/31/26	Ronald Preblich
	4 years		TBA
	4 years	12/31/25	Jason Bittay
	4 years	12/31/25	Meghan Casserly
	4 years	12/31/27	Arthur Owens
	4 years	12/31/27	John Lynch
Alternate (1)	2 years	12/31/26	Ray Fotta
Alternate (2)	2 years	12/31/26	Christopher Danik
Recording Secretary (Non-Voting)	1 year	12/31/25	Denean Probasco

### **BOARD OF HEALTH**

Member/Chair	3 years	12/31/27	Janice Genetti
Member/Secretary	1 year	12/31/25	TBD
Member	3 years	12/31/26	Tom Murin
Member	3 years	12/31/27	David Blair
Member	3 years	12/31/25	Barbara Baggstrom
Member	3 years	12/31/25	Joanne McLees
Member	3 years	12/31/25	TBA
Alternate	1 year	12/31/25	TBA
Council Liaison (Non-Voting)	1 year	12/31/25	

### **ENVIRONMENTAL COMMISSION (R.S. 40:56A-1)**

(Mayoral Appointments)			
Member (Chair)	3 years	12/31/27	Lori Jensen
Secretary	1 year	12/31/25	TBD
Member	3 years	12/31/26	James Kinney
Member	3 years	12/31/27	David Blair

Member	3 years	12/31/25	Nieves Ferdinand
Member	3 years	12/31/25	Roberta Geist
Member	3 years	12/31/25	Jennifer Gross
Member	3 years	12/31/25	Becky Pickens
Member	3 years	12/31/25	Kyle Pickens
Council Liaison	1 year	12/31/25	Ed Haversang

**PARKS & RECREATION COMMITTEE**

Member/Chair	3 years	12/31/27	Nathan Snyder
Member	3 years	12/31/25	Jason Beard
Member	3 years	12/31/25	Storrie Melick
Member	3 years	12/31/25	Diane Haversang
Member	3 years	12/31/25	Leilani Meshulam
Member	3 years	12/31/27	Melissa Nanna
Member	3 years	12/31/25	Brian Goad
Member	3 years	12/31/27	Stephanie Thaler
Member	3 years	12/31/26	Ed Haversang
Member	3 years	12/31/25	
Council Liaison	1 year	12/31/25	Jason Ruggiero /Mike Medea

**RECYCLING COMMITTEE**

Recycling Coordinator	1 year	12/31/25	Caitlin Haughey
SWAC Member	1 year	12/31/25	Caitlin Haughey

**COMMITTEE APPOINTMENTS- COUNCIL LIAISONS 2025**

Finance & Auditing.....	Leo Janas, Mike Medea
Fire Commissioner.....	Ed Haversang
First Aid Liaison .....	Ed Haversang
Police Commissioner .....	Richard Baggstrom
Personnel.....	Cathy Smith
Buildings & Grounds .....	Michael Medea
Planning Board.....	Leo Janas
Planning Board/Mayoral Alternate .....	Richard Baggstrom
Streets & Roads.....	Richard Baggstrom
Environmental.....	Ed Haversang
Recreation .....	Jason Ruggiero
Parks.....	Michael Medea
Board of Education .....	Cathy Smith
Historic Preservation .....	Cathy Smith
Califon Municipal Court.....	Richard Baggstrom
Capital Projects .....	Michael Medea
Emergency Management .....	Ed Haversang
Stormwater .....	Micheal Medea & Leo Janas
Technology.....	Jason Ruggiero

Note: The Mayor is the ex-officio member of all Committees

BE IT RESOLVED by the Borough Council of the Borough of Califon, Hunterdon County, New Jersey, that the foregoing appointments are hereby confirmed, ratified and approved, provided that all professional appointments are subject to and contingent upon receipt of notarized Business Entity

Disclosure Certifications and approval and signing of contracts for professional services for the year 2025.

**\*RESOLUTION R-03-2025**  
**ANNUAL RESOLUTION OF BOROUGH COUNCIL**  
**RE: OPEN PUBLIC MEETINGS ACT**

WHEREAS, the Open Public Meetings Act N.J.S. 10:4-6 et seq.) hereafter the “Act” provides for the giving of an annual notice by public bodies of a schedule of the succeeding year, including the location of each meeting to the extent it is known, and the time and date of each meeting; and

WHEREAS, the Act authorizes a public body to make certain other determinations and to take certain other actions in conformance therewith;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Califon, County of Hunterdon, State of New Jersey, as follows:

1. Regular meetings of the Borough Council shall be held during the **2025** calendar year at **7:00 p.m.** prevailing time, on January 2 and January 16, and subsequently the first and third Tuesdays of each month, with the exception of November, which shall have one meeting on November 10, no meeting on July 1 or August 5, at Borough Hall, 39 Academy St., Califon, New Jersey, unless rescheduled in conformity with the said Act, provided that any such meetings that fall on a New Jersey legal holiday shall be rescheduled to the next regular business day at the same time and place.
2. The following newspapers are hereby designated as the newspapers to receive any and all notices required or permitted to be given under the Act, including but not limited to the Annual Notice of regular meetings or any revision thereto, 48-hour notice of any special meeting, and notice of any emergency meeting for which prior adequate notice was not provided:
  - a. The **Hunterdon Review**, which is the official newspaper of this public body; and
  - b. The **Courier News**, which is hereby determined to be the other newspaper that has the greatest likelihood of informing the public within this Municipality of meetings of this public body.
3. The following newspaper is hereby designated as an alternate newspaper to receive any of the notices described in Paragraph 2 above in the event that either of the newspapers designated in Paragraph 2 shall be unavailable to receive or publish such notices within the time requirements of the Act due to weekly publishing schedules:
  - a. The **Express Times**, which is hereby determined to be the alternate newspaper that has the greatest likelihood of informing the public of this Municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.
4. The following fees are hereby fixed to cover the costs of providing and mailing to any such persons requesting copies of any notice pursuant to Section 14 of the Act, which fees shall be prepaid by such person:
  - a. To receive by mail any one copy of any annual notice of regular meetings or revision thereto described in Section 13 of the Act, or any one 48-hour advance written notice described in Subsection 3-d of the Act of any regular, special, or rescheduled or emergency meeting of this body, **the sum of \$.05 per page for letter sized pages and \$0.07 per page for legal sized pages.**

- b. To receive written advance notice of all meetings of the public body within the time prescribed by Subsection 3-d of the Act up to and including December 31, 2023, **the sum of \$0.05 per page for letter sized pages or \$0.07 per page for legal sized pages.**
5. This public body shall keep reasonably comprehensible minutes of all of its meetings showing the time and place, the members present, the subject considered, the actions taken, the vote of each member, and any other information required to be shown in the minutes by law, which shall be promptly available to the public to the extent that making such matters public shall not be inconsistent with Section 7 of the Open Public Records Act (PL 2001, C404).
  - a. The fee to receive by mail or in person any one copy of any official minutes of any regular or special open meeting or any revision thereto shall be **the sum of \$0.05 per page for letter sized pages and 0.07 per page for legal sized pages.**
  - b. The fee to receive by mail or in person one copy of all of the official minutes of all the regular and special open meetings of this public body shall be **the sum of \$0.05 per page or \$0.07 per legal sized page.**
6. Copies of the attached Annual Notice shall be provided as follows:
  - a. Posted and maintained throughout the calendar year on the public bulletin board at the Municipal Building.
  - b. Mailed, electronically sent, or hand delivered to the newspapers designated in Paragraph 2 hereto.
  - c. Filed with the Clerk of the Municipality.
  - d. Mailed or hand delivered to any person so requested in accordance with Paragraph 4 hereto.

**\*RESOLUTION R-04-2025**

**ANNUAL NOTICE OF REGULAR MEETINGS**

PLEASE TAKE NOTICE that regular meetings of the Borough of Califon Council shall be held during the 2025 calendar year at 7:00 p.m., prevailing time, on January 2 and January 16 and subsequently on the first and third Tuesdays of each month, with the exception of November, which shall have one meeting only, on November 10, no meeting on July 1 or August 5, at Borough Hall, 39 Academy Street, Califon, New Jersey, unless rescheduled in conformity with the Open Public Meetings Act.

**\*RESOLUTION R-05-2025**

**FIXING INTEREST RATES ON DELINQUENT TAXES  
FOR CALENDAR YEAR 2025**

BE IT RESOLVED that pursuant to R.S. 54:4-67, the Borough Council of the Borough of Califon, County of Hunterdon and State of New Jersey hereby fixes the rate of interest to be charged on delinquent taxes for calendar year 2025 at the rate of eight percent (8%) per annum on the first \$1,500.00 of delinquency and Eighteen percent (18%) per annum on any amount in excess of \$1,500.00 of delinquency.

BE IT FURTHER RESOLVED, that, notwithstanding the above provision, no interest shall be charged if payment of any installment is made within ten (10) days after the date upon which the same became payable according to the laws in such cases made and provided. If such payment is not made within the ten (10) day grace period, the above rate of interest shall run and accrue from the original due date of such taxes.

BE IT FURTHER RESOLVED, that any taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year shall be so charged an additional rate of interest of six percent (6%) against the delinquency.

**\*RESOLUTION R-06-2025**  
**SERVICE CHARGE FOR CHECKS RETURNED FOR INSUFFICIENT FUNDS**

WHEREAS, N.J.S. 40:5-18 (a) provides that the governing body of a municipality may provide, by Resolution or Ordinance, for the imposition of a service charge to be added to any account owing to the municipality if payment tendered on the account was by a check or other written instrument which was returned for insufficient funds; and

WHEREAS, N.J.S. 40:5-18 (b) provides that whenever an account owing to a municipality is for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Califon, that the service charge for a check or other written instrument returned for insufficient funds is hereby determined and set at \$20.00 per check or other written instrument, pursuant to N.J.S. 40:5-18 (c); and

BE IT FURTHER RESOLVED that any service charge authorized by this section shall be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered. In addition, the governing body may require future payments to be tendered in cash or by certified or cashier's check (N.J.S. 40:5-18 (d)).

**\*RESOLUTION R-07-2025**  
**CANCELLATION OF PROPERTY TAX REFUNDS OR DELINQUENCIES**  
**OF LESS THAN \$10.00**

WHEREAS, the State of New Jersey allows a Municipal employee to process the cancellation of any property tax refund or delinquencies of less than \$10.00; and

WHEREAS, the Municipal employee allowed to process the cancellation shall be the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Califon hereby authorizes the Tax Collector of the Borough of Califon to process the cancellation of any property tax refund or delinquency of less than \$10.00.

**\*RESOLUTION R-08-2025**  
**AUTHORIZING FILING OF STIPULATIONS AND**  
**CORRECTIVE APPEALS BY THE MUNICIPAL ATTORNEY**

WHEREAS, the Borough Council of the Borough of Califon has been informed that from time-to-time errors are made in computing the tax assessments; and

WHEREAS, the Municipal Attorney of the Borough of Califon has requested that the Borough Council authorize him to file corrections of such errors with the Hunterdon County Board of Taxation; and

WHEREAS, the Municipal Attorney of the Borough of Califon is called upon to defend tax appeals filed with the Hunterdon County Board of Taxation and to agree to stipulations of appeals.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Califon that the Municipal Attorney of the Borough of Califon be and is hereby authorized to file corrective appeals with the Hunterdon County Board of Taxation, to represent the Borough of Califon before the Hunterdon County Board of Taxation in defense of appeals filed with said Board, and to sign stipulations of appeals on behalf of the Borough of Califon, which he feels are proper and in the best interests of the Municipality.

**\*RESOLUTION R-09-2025  
ADDED AND OMITTED ASSESSMENTS**

WHEREAS, the Borough Council of the Borough of Califon, County of Hunterdon, State of New Jersey recognizes that N.J.S.A. 54:5-63.12 et seq., popularly known as the "Originally Method", allows the Collector of Taxes, upon written complaint to the County Tax Board to notify such Board of any property alleged to have been omitted and the particular year of the assessment to be assessed; and

WHEREAS, the Tax Assessor of the Borough of Califon, County of Hunterdon, State of New Jersey, has requested the Borough Council to authorize her to notify the County Tax Board, upon written complaint of any property alleged to have been omitted and the particular year of the assessment to be assessed pursuant to and in compliance with N.J.S.A. 54:5-63.12; and

WHEREAS, the Tax Assessor of the Borough of Califon, County of Hunterdon, State of New Jersey, is called upon with the knowledge of omitted and rollback taxes prior to the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Califon, County of Hunterdon, State of New Jersey, that the Tax Assessor of the Borough of Califon be and is hereby authorized to notify upon written complaint to the Hunterdon County Board of Taxation of any property alleged to have been omitted and the particular year of the assessment to be assessed.

**\*RESOLUTION R-10-2025  
DESIGNATING THE OFFICIAL NEWSPAPER**

BE IT RESOLVED that the *Hunterdon Review*, a newspaper published and printed in the County of Hunterdon and circulating in the County of Hunterdon, is hereby designated as the official newspaper of the Borough of Califon pursuant to N.J.S. 40:53-1 for publication of all official notices required by law during the calendar year 2025.

**\*RESOLUTION R-11-2025  
RESOLUTION FIXING PHOTOCOPY CHARGES**

BE IT RESOLVED that the fee for photocopies of letter-sized or legal-sized documents and papers from the Borough of Califon pursuant to the Open Public Records Act (OPRA) shall be five cents (\$0.05) per page for letter-sized pages and smaller, and seven cents (\$0.07) per page for legal sized pages and larger. The fee for oversized documents or documents that require outside copying, or special handling, shall be the actual cost of such copying plus any applicable postage.

BE IT FURTHER RESOLVED that the fee for certification of any document shall be twenty-five cents (\$.25) per certification, except for certified copies of records of the Registrar of Vital Statistics, or as otherwise provided by law.

**\*RESOLUTION R-12-2025  
DESIGNATING CERTIFIED SOCIAL SECURITY AGENT**

WHEREAS, it is required by the Statutes of New Jersey that an agent be appointed and certified for receiving monies and preparing the necessary forms for Social Security and pensions for employees for the Borough of Califon.

NOW, THEREFORE, BE IT RESOLVED, that Amy Monahan be appointed as certified agent to prepare all necessary forms for Social Security and pension payments and be authorized to receive payments on behalf of the Borough of Califon for both the State of New Jersey and the Federal Government during the calendar year of 2025.

**\*RESOLUTION R-13-2025  
CASH MANAGEMENT PLAN**

BE IT RESOLVED by the governing body of the Borough of Califon, County of Hunterdon, that for the year 2025, the following shall serve as the cash management plan of the Borough of Califon.

The Chief Financial Officer is directed to use this cash management plan as the guide for depositing and investing the Borough of Califon funds.

The following are suitable and authorized investments:

Interest-bearing bank accounts and certificates of deposit in authorized banks, listed below, are for depositing local unit funds.

- Government money market mutual funds that comply with N.J.S.A. 40A:5-15.1(e).
- Local government investment pools that comply with N.J.S.A. 40A:5-15.1(e) and conditions set by the Division of Local Government Services.
- New Jersey State Cash Management Fund.
- Repurchase agreements (repos) of fully collateralized securities that comply with N.J.S.A. 40A:5015(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred, and market value of all investments.

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds:

Peapack Gladstone Bank  
Current Account  
Payroll Account/Payroll Agency Account  
Dog Checking Account  
Public Assistance 1/Public Assistance 2  
COAH  
Capital Account  
Escrow Account  
Tax Collector Account  
Certificate of Deposit  
Small Cities Grant

State of New Jersey  
Cash Management Fund



Federal Reserve Bank  
Treasury Direct Account

The CFO shall report to the governing body any account that does not earn interest.

**\*RESOLUTION R-14-2025**  
**ESTABLISHING A CIVIL RIGHTS POLICY**  
**AND A POLICY AGAINST DISCRIMINATION WITH RESPECT TO HIRING**  
**AND EMPLOYMENT OF BOROUGH OF CALIFON EMPLOYEES**

WHEREAS, the Borough of Califon finds and declares that the practices of discrimination against the inhabitants of this municipality and of the State of New Jersey

because of race, creed, color, national origin, ancestry, age, sex, or marital status are a matter of concern to the government of this municipality, and that such discrimination

threatens not only the rights and proper privileges of this municipality and of the State of New Jersey but menaces the institutions and foundations of a free democratic state; and

WHEREAS, all persons should have the opportunity to obtain employment without regard to race, creed, color, national origin, ancestry, age, sex, or marital status, subject only to conditions and limitations applicable to all persons;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Committee of the Borough of Califon that:

1. Borough of Califon is an equal opportunity employer.
2. Borough of Califon shall not discriminate against any employee or applicant employment because of race, creed, color, national origin, ancestry, age, sex or marital status.
3. All employees of Borough of Califon shall be treated equally during employment without regard to their race, creed, color, national origin, ancestry, age, sex or marital status. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, recruitment advertising, layoff, termination, rates of pay, or other forms of compensation and selection for training, including apprenticeship.
4. Borough of Califon, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of said Borough, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, ancestry, age, sex, or marital status.
5. All of the provisions of this Resolution shall be construed to prohibit any unlawful discrimination against any person because of the physical handicap of such person or any unlawful employment practice against such person unless the nature and extent of the handicap reasonably precludes the performance of the particular employment.
6. The Borough Clerk is herein designated as the official designated to oversee and ensure compliance with the Civil Rights policy as herein established.

**\*RESOLUTION R-15-2025**  
**ESTABLISHING A DRUG-FREE WORKPLACE POLICY**

The following policy is adopted to provide a drug-free workplace environment within the Borough of Califon:

1. The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited on Borough grounds. Any violation of this policy will subject the employee to appropriate personnel action, up to and including termination.
2. The Borough Clerk shall establish a drug-awareness program, including distribution to each employee of this policy.
3. The employee shall notify the Borough Clerk in writing of any criminal drug Statute conviction for a violation occurring in the workplace no later than five calendar days after such conviction. The Borough Clerk shall, in turn, immediately send notification to the Borough Council.
4. The Borough Council shall take one of the following actions within 30 calendar days of receiving notice under Paragraph 3, with respect to any employee who is so convicted:

Taking appropriate personnel action against such an employee, up to and including termination; or

Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or another appropriate agency.

**\*RESOLUTION R-16-2025**  
**ESTABLISHING A PROCEDURE FOR THE REVIEW AND**  
**RELEASE OF EXECUTIVE SESSION MINUTES**

**WHEREAS**, it is appropriate for the Borough of Califon to establish a procedure for the review and release of minutes of the Borough Council which have not been open to the public in accordance with the Open Public Meeting Act.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Califon, Hunterdon County, New Jersey, assembled in public session the 2<sup>nd</sup> day of January 2025, that:

1. There shall be a Minute Review Committee (MRC) consisting of the Mayor, the Borough Clerk, and Borough Attorney, whose job shall be to periodically review the Borough Council closed session minutes and recommend to the Borough Council which minutes should be made public. The MRC shall have no power and shall not be a “public body” within the meaning of the Open Public Meeting Act.
2. The MRC shall meet on an as-needed basis, but at least annually. Meetings of the MRC shall be as scheduled at the convenience of the MRC members by the Mayor.
3. Prior to each meeting of the MRC, the Borough Clerk shall prepare a list of all closed session minutes that have not been made public. The list and the minutes listed shall be made available to the MRC at their meetings.
4. Recommendations to make minutes public shall be on a case-by-case basis, taking into consideration the interest in maintaining confidentiality as set forth in N.J.S.A.
5. The decision to make public the minutes of any closed session shall be made only by the Borough Council and shall be based on a finding that public disclosure of the matters discussed at such closed session will not be detrimental to the public interest. In making such finding, the Public body shall take into consideration, but need not agree with, the recommendation of the MRC and the basis for the recommendation outlined in Paragraph 4 above. In cases where more than one matter was discussed in

a closed session, the public body may elect to make public only the minutes pertaining to certain matters and to keep the rest of the minutes confidential. Should the minutes contain any material entitled to protection, the public body shall excise the protected matter, provided that all materials required by law to be contained in the minutes shall be set forth.

6. Minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person in the same manner as minutes of open meetings.
7. Guidelines. The following general guidelines pertaining to the purposes for closed meetings set forth in N.J.S.A. 14:4-12 may be considered in recommending and deciding when to make public minutes of closed sessions:
  - a. Matters required by law to be confidential. When the need to preserve the secrecy of the confidential information discussed no longer exists; provided, that material entitled to court protection shall not be disclosed.
  - b. Matters affecting the right to receive federal funds. When disclosure would no longer impair the right to receive funds or cause funds already received to be forfeited.
  - c. Matters involving individual privacy. Such matters shall not be disclosed except as ordered by a court of competent jurisdiction, or with the written consent of all the individual(s) concerned.
  - d. Matters relating to collective bargaining agreements. When the collective bargaining agreement has been made and ratified.
  - e. Certain matters involving public funds. After the transaction involving the public funds has been made.
  - f. Matters affecting public safety and property. When disclosure would no longer impair the safety and property of the public or the conduct of any investigation.
  - g. Litigation, contract negotiation and certain privileged matters. As to litigation, when a final decision has been rendered and all rights of appeal are exhausted; as to anticipated litigation, when the statute of limitations has expired as to all such claims or a binding settlement precluding litigation has been made; as to contract negotiation when either the contract has been made and is binding on all parties or if not made, when negotiation is terminated; as to matters falling within the attorney-client privilege, at such time, if ever, that disclosures would not violate the attorney's ethical duties.
  - h. Employment matters. When the employment decision has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to court protection shall not be disclosed.
  - i. Deliberations after hearing in penalty matters. After the decision to impose or not impose the penalty has been made and all rights to litigate or appeal are

exhausted; provided, that material entitled to court protection shall not be disclosed.

**BE IT FURTHER RESOLVED** that copies of this Resolution shall be provided to the Mayor, the Borough Clerk and the Borough Attorney for their information and attention.

**\*RESOLUTION R-17-2025**

**SETTING FORTH A POLICY REQUIRING THE TAX ASSESSOR TO NOTIFY THE CHIEF FINANCIAL OFFICER AND GOVERNING BODY OF ALL TAX APPEALS FILED BY JUNE 1<sup>ST</sup> OF EACH YEAR**

**WHEREAS**, active monitoring management of a municipality's ratable base is fundamental in helping ensure fiscal stability; and

**WHEREAS**, it is important for the Borough of Califon governing body and the Chief Financial Officer to be kept apprised of all tax appeals filed against a municipality in a given year.

**NOW, THEREFORE, BE IT RESOLVED** that the Tax Assessor of the Borough of Califon, County of Hunterdon, State of New Jersey shall inform the Chief Financial Officer and the governing body of all tax appeals filed for that year before June 1<sup>st</sup> of each year.

**\*RESOLUTION R-18-2025**

**ANTI-HATE RESOLUTION**

**WHEREAS**, hate-based harassment and violent crimes and other hate-motivated incidents have historically marred our nation and have recently occurred more frequently across the United States; and

**WHEREAS**, the messages fueling violence across our country stem from anger, hatred and bigotry and stand in stark contrast to the values we hold dear here in the Borough of Califon; Hunterdon County; and

**WHEREAS**, the Borough of Califon supports and protects all of its residents regardless of their ETHNICITY, RACE, BELIEFS, RELIGION, GENDER, GENDER IDENTITY, ABILITY, or SEXUAL ORIENTATION, including our IMMIGRANT community, all of which we value; and

**WHEREAS**, we in the Borough of Califon believe in the words on which our Nation was built: "We hold these truths to be self-evident; that all men and women are created equal; that they are endowed by their Creator with certain unalienable rights; that among these are life, liberty and the pursuit of happiness".

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Califon; Hunterdon County, rejects the message of all hate groups, renounces their views, strongly condemns hate in its various forms and stands with all residents, regardless of their ETHNICITY, RACE, BELIEFS, RELIGION, GENDER, GENDER IDENTITY, ABILITY, SEXUAL ORIENTATION OR IMMIGRATION STATUS; and

**BE IT FURTHER RESOLVED** that the Mayor and Council of the Borough of Califon affirm that behaviors that spew hate and incite have no place in the Borough of Califon or in Hunterdon County or in the United States of America; and

**BE IT FURTHER RESOLVED** that the Mayor and Council of the Borough of Califon commits to ensuring that Hunterdon County remains a place of goodwill and inclusion where hate, abuse of power and symbols of bigotry will never be tolerated nor welcome.

All items preceded by an asterisk (\*) were approved as part of the consent agenda on a motion made by Council Member Haversang, seconded by Council Member Smith, on the following roll call vote:

Ayes: Council Members Baggstrom, Haversang, Medea, Ruggiero, Smith

Nayes: None

Absent: Council Member Janus

**MOTION CARRIED**

Mayor Daniel adjourned the 2025 Reorganization Meeting.

---

**FIRST REGULAR MEETING OF 2025- CALL TO ORDER**

The Regular Meeting of the Califon Borough Council was called to order by Mayor. Mayor Daniel announced: *“I would like to announce and have placed in the minutes that adequate notice of this 2025 Reorganization meeting of the Califon Borough Council has been provided in accordance with the Open Public Meetings Act by publication of the Reorganization Notice published in the Hunterdon Review and the Hunterdon County Democrat”.*

*“I would like to announce and have placed in the minutes that adequate notice of this first 2025 regular meeting of the Califon Borough Council has been provided in accordance with the Open Public Meetings Act by publication of the legal notice in the Hunterdon Review and the Hunterdon County Democrat.”*

**LIST OF BILLS** – All Members were in agreement to approve the List of Bills.

**APPROVAL OF MINUTES** – This agenda item was tabled until the next Regular Meeting of the Borough Council

**CORRESPONDENCE** – None to report.

**NEW BUSINESS**

**INTRODUCTION OF ORDINANCE 2025-01- COLA/INDEX**

**Ordinance 2025-01** (Read by title) **AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40 A : 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Borough Council of the Borough of Califon in the County of Hunterdon finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year’s final appropriations in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$7,069.55 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary and,

WHEREAS the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Califon, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2025 budget year, the final appropriations of the Borough of Califon shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$24,743.43, and that the CY 2025 municipal budget for the Borough of Califon be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED** that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion was made by Council Member Smith, seconded by Council Member Medea, that the foregoing Ordinance be introduced and passed on first reading. Motion was carried by the following roll call vote:

Ayes: Council Members Baggstrom, Haversang, Medea, Ruggiero, Smith

Nays: None

Absent: Council Member Janus

**MOTION CARRIED**

**CONSENT AGENDA** (Adoption upon Roll Call)

“Consent Agenda items are routine and will be enacted with a single motion. Any items that require expenditures are supported by a certification of funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in the full minutes.”

**\*RESOLUTION R-19-2025**

**TEMPORARY BUDGET**

WHEREAS, 40A: 4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2024 budget), temporary appropriations be made for the purposes and amounts required in the manner and time therein provided:

WHEREAS, the date of this resolution is within the first thirty days of 2025, and

WHEREAS, the total appropriations in the 2024 Budget, less appropriations made for the capital improvement fund, debt services and relief of the poor (public assistance) are as follows:

General	\$ 1,341,068.00
---------	-----------------

WHEREAS, 26.25 percent of the total appropriations in the 2024 Budget less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2024 Budget is as follows:

General	\$ 352,030.35
---------	---------------



to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16 in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004,c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the municipality, if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the municipality when the contract is awarded.

**\*RESOLUTION R-21-2025**

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES – ENGINEERING SERVICES FOR BOROUGH ENGINEER**  
**WHEREAS**, the Borough of Califon has a need to acquire ENGINEERING SERVICES FOR THE BOROUGH OF CALIFON as a non-fair and open contract pursuant to provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one year; and

**WHEREAS, THOMAS BOORADY, P.E. OF DARMOFALSKI ENGINEERING ASSOCIATES, INC.** has submitted a proposal, indicating that the fee for all ENGINEERING SERVICES rendered shall be \$140.00 per hour; and

**WHEREAS, THOMAS BOORADY, P.E. OF DARMOFALSKI ENGINEERING ASSOCIATES, INC.** has completed and submitted a Business Entity Disclosure Certification which certifies that THOMAS BOORADY, P.E. has not made any reportable contributions to a political or candidate committee in the Borough of Califon in the previous one year and that the contract will prohibit THOMAS BOORADY, P.E. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the required certificate for the availability of funds has been filed by the Chief Financial Officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned engineering services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions by budget amendments for Federal program spending.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Califon, authorizes the Chairman and Secretary of the Califon Planning Board/Board of Adjustment to enter into a contract with THOMAS BOORADY, P.E. OF DARMOFALSKI ENGINEERING ASSOCIATES, INC. as described herein as Engineer on behalf of the Borough of Califon for the year 2025; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Hunterdon Review; Califon Borough's legally designated publication.

**\*RESOLUTION R-22-2025**

**AUTHORIZING THE AWARD OF NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVES-BOND COUNSEL SERVICES FOR 2025**

**WHEREAS**, the Borough of Califon has a need to acquire BOND COUNSEL SERVICES FOR THE BOROUGH OF CALIFON as a non-fair and open contract pursuant to provisions of N.J.S.A. 19:44A-20.5; and



**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one year; and

**WHEREAS, EVERETT M. JOHNSON, ESQ OF WILENTZ, GOLDMAN AND SPITZER** has submitted a proposal indicating that the fee for all BOND COUNSEL SERVICES rendered shall be \$175.00 per hour; and

**WHEREAS, EVERETT M. JOHNSON, ESQ OF WILENTZ, GOLDMAN AND SPITZER** has completed and submitted a Business Entity Disclosure Certification which certifies that EVERETT M. JOHNSON, ESQ has not made any reportable contributions to a political or candidate committee in the Borough of Califon the previous one year and that the contract will prohibit EVERETT M. JOHNSON, ESQ from making any reportable contributions through the term of the contract; and

**WHEREAS**, the required certificate for the availability of funds has been filed by the Chief Financial Officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned BOND COUSEL services for the Borough of Califon shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program or by inclusion in an appropriate bond ordinance.

**NOW, THEREFORE, BE IT RESOLVED BY THE** Borough Council of the Borough of Califon, authorizes the Mayor and Clerk of the Borough of Califon to enter into a contract with EVERETT M. JOHNSON, ESQ. OF WILENTZ, GOLDMAN AND SPITZER as described herein as Bond Counsel on behalf of the Borough of Califon for the year 2025, and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Hunterdon Review; Califon Borough's legally designated publication.

**\*RESOLUTION R-23-2025**

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES – MUNICIPAL INSURANCE SERVICES**

**WHEREAS**, the Borough of Califon has a need to acquire INSURANCE SERVICES FOR THE BOROUGH OF CALIFON as a non-fair and open contract pursuant to provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one year; and

**WHEREAS, PATTY SEITZ-JONES OF GROENDYKE ASSOCIATES** has submitted a proposal for all MUNICIPAL INSURANCE SERVICES; and

**WHEREAS, PATTY SEITZ-JONES OF GROENDYKE ASSOCIATES** has completed and submitted a Business Entity Disclosure Certification which certifies that PATTY SEITZ-JONES. has not made any reportable contributions to a political or candidate committee in the Borough of Califon in the previous one year and that the contract will prohibit PATTY SEITZ-JONES from making any reportable contributions through the term of the contract; and

**WHEREAS**, the required certificate for the availability of funds has been filed by the Chief Financial Officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned engineering services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions by budget amendments for Federal program spending.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Califon, authorizes the Chairman and Secretary of the Califon Planning Board/Board of Adjustment to enter into a contract with PATTY SEITZ-JONES OF GROENDYKE ASSOCIATES as described herein as INSURANCE AGENT on behalf of the Borough of Califon for the year 2025; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Hunterdon Review; Califon Borough's legally designated publication.

**\*RESOLUTION R-24-2025**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES – LEGAL COUNSEL FOR 2025**

**WHEREAS**, the Borough of Califon has a need to acquire LEGAL SERVICES for the BOROUGH OF CALIFON as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Chief Financial officer has determined and certified in writing that the value of the acquisition may exceed \$17,500; and

**WHEREAS**, the anticipated term of these contracts is for one year; and

**WHEREAS, MARK S. ANDERSON, ESQ. OF WOOLSON ANDERSON PEACH**, has submitted a proposal indicating that the fee for LEGAL COUNSEL services rendered shall be \$175.00 per hour; and the total amount for this term shall not exceed \$28,000 unless discussed with the council;

**WHEREAS, MARK S. ANDERSON, ESQ.** has completed and submitted a Business Entity Disclosure Certification which certifies that MARK S. ANDERSON, ESQ. has not made any reportable contributions to a political or candidate committee in the Borough of Califon in the previous one year, and that the contract will prohibit MARK S. ANDERSON, ESQ. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the required certificate for the availability of funds has been filed by the Chief Financial Officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C.5:30-14.5 and that fees for the aforementioned LEGAL COUNSEL services for the Borough of Califon shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program or by inclusion in an appropriate bond ordinance.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Califon authorizes the Mayor and Municipal Clerk to enter into a contract with MARK S. ANDERSON, ESQ. as described herein, as an Attorney providing LEGAL COUNSEL services on behalf of the Borough of Califon for the year 2025; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that a Notice of this action shall be printed once in the Hunterdon Review.

**\*RESOLUTION R-25-2025**

**AUTHORIZING CONTRACT FOR PLANNER SERVICES FOR THE BOROUGH OF CALIFON**

**WHEREAS**, the Borough of Califon has a need to acquire Planning services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition may exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one year; and

**WHEREAS, JAMES KYLE, P.P. OF KYLE + MCMANUS ASSOCIATES**, has completed and submitted a Business Entity Disclosure Certification which certifies that JAMES KYLE, P.P. has not made any reportable contributions to a political or candidate committee in the Borough of Califon in the previous one year, and that the contract will prohibit JAMES KYLE, P.P. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the required certificate for the availability of funds has been filed by the Chief Financial Officer providing that legally appropriated balances are available to cover the PLANNER services for the Borough of Califon shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program or by inclusion in an appropriate bond ordinance.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Califon authorizes the Mayor and Municipal Clerk to enter into a contract with JAMES KYLE, P.P., DYLE & MCMANUS ASSOCIATES as described herein for the year 2025; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Hunterdon Review.

**\*RESOLUTION R-26-2025**

**DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER**

**WHEREAS**, the State of New Jersey; Dept. of the Treasury, Division of Purchase and property Contract Compliance & Audit Unit: EEO Monitoring Program requires that, by law, every public agency must designate a Public Agency Compliance Officer (P.A.C.O.); and

**WHEREAS**, an individual designated to serve as the Public Agency Compliance Officer (P.A.C.O.) will be the point of contact for all matters concerning the implementation and administration of the legal requirements of the Equal Employment Opportunity Monitoring Program; as well as being responsible for administering contracting procedures pertaining to equal employment regarding both the Public Agency and its service providers; and

**WHEREAS**, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and regulations.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Califon, Hunterdon County, New Jersey, hereby designates the Municipal Clerk/Administrator, Caitlin Haughey, as the official Public Agency Compliance Officer (P.A.C.O.) for the Borough of Califon; and

**BE IT FURTHER RESOLVED** that the official form designating the Borough of Califon P.A.C.O. will be forwarded to the division of Purchase and Property, Contract Compliance and Audit Unit, EEO Monitoring Program by the deadline as required by law.

**\*RESOLUTION R-27-2025  
BOROUGH OF CALIFON MUNICIPAL OFFICE HOURS**

WHEREAS, the Borough Council of the Borough of Califon has determined that having Municipal Office hours four days per week is beneficial to the Borough.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Califon, that the Borough Municipal Offices shall be altered. The Borough of Califon Municipal Office hours shall be from 8 AM to 4 PM Monday through Thursday.

**\*RESOLUTION R-28-2025  
AUTHORIZING THE HIRING OF A SUBSTITUTE CROSSING GUARD**

WHEREAS, the Borough Council of the Borough of Califon has identified a need for Substitute Crossing Guards; and

WHEREAS, the following applicant has made an application for the position of Substitute Crossing Guard and has been recommended for appointment as Substitute Crossing Guard:  
Sheri Larralde

NOW, THEREFORE BE IT RESOLVED by the Brough Council of the Borough of Califon that the applicant listed above is hereby appointed as Substitute Crossing Guard; and

BE IT FURTHER RESOLVED, that said appointment does not provide any benefits, and the applicant shall be paid an hourly rate as established by the current salary ordinance.

**\*RESOLUTION R-29-2025  
AUTHORIZATION OF A SHARED SERVICE AGREEMENT BETWEEN THE  
TOWNSHIP OF WASHINGTON AND THE BOROUGH OF CALIFON TO PROVIDE TAX  
COLLECTOR SERVICES TO THE BOROUGH OF CALIFON**

**WHEREAS**, the Borough of Califon, County of Hunterdon, and the Township of Washington, County of Morris, would like to continue their shared service agreement for Tax Collector services to the Borough; and

**WHEREAS**, the municipalities are permitted to enter into such agreements pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.

**NOW, THEREFORE, BE IT RESOLVED**, by the Califon Borough Council, in the Borough of Califon, County of Hunterdon and State of New Jersey, as follows:

1. That the Mayor and Clerk of the Township of Washington are authorized to execute the Shared Services Agreement for services of Tax Collector Amy Monahan for a term to commence on January 1, 2025, and terminate on December 31, 2025.
2. A copy of the Agreement is on file in the office of the Borough Clerk for public inspection.
3. A copy of the agreement will be filed by the Township of Washington with the

Department of Community Affairs, Division of Local Government Services, pursuant to the rules and regulations.

4. This Resolution shall take effect immediately.

**\*RESOLUTION R-30-2025**  
**AUTHORIZING THE HIRING OF A TEMPORARY CHIEF FINANCE OFFICER**

**WHEREAS**, the Borough of Califon has a need to appoint a Chief Financial Officer, pursuant to provisions of N.J.S.A. 40A:9-140-10; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Califon that Amy Monahan be hired as the Temporary Chief Financial Officer for the Borough of Califon for the year 2025 at a salary of \$12,000.

**RESOLUTION R-31-2025**  
**APPROVAL to ADD EILEEN BROWNE TO LOSAP LISTS FOR 2023-2024**

**WHEREAS**, the LOSAP program requires that a certified list of eligible volunteers from an emergency service organization be submitted for review by the sponsoring agency and

**WHEREAS**, said required list of members eligible to receive LOSAP benefits for the 2023-2024 was received from the Califon Fire Company and the Califon First Aid Squad, and

**WHEREAS**, Eileen Browne, a volunteer with the Califon First Aid Squad, was erroneously not included in the list of eligible volunteers, and the Califon First Aid has verified that she is eligible for benefits for the 2023-2024 period, and;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Califon Council approves the addition of Eileen Browne to the list of qualified volunteers for LOSAP benefits.

All items preceded by an asterisk (\*) were approved as part of the consent agenda on a motion made by Council Member Baggstrom, seconded by Council Member Haversang, on the following roll call vote:

Ayes: Council Members Baggstrom, Haversang, Medea, Ruggiero, Smith

Nayes: None

Absent: Council Member Janus

**MOTION CARRIED**

Mayor Daniel recognized Chief Almer who stated that it was a good year for Califon. Council Member Baggstrom stated that the Chief did a good job responding to resident emails with facts and data. Chief Almer stated that there were a record number of traffic stops this year. He further stated that while there are a few speeders, there is not a speeding problem in the Borough.

Mayor Daniel stated that Budget meetings would begin in February, with the smaller Finance Committee meeting prior to the meetings with all Council Members.

**COMMITTEE REPORTS**

Council Member Haversang reported that the Menorah Lighting event was a great success, stating it was both well run and well received. He estimated 50 people attended. The Environmental Committee will have a presentation on Invasive Species at their first meeting of the year on January 14, 2025.

**MAYOR'S REPORT**

Council must pass a resolution on Affordable Housing by January 31, 2025. Kirsten Nuber of Woolson, Anderson, Peach volunteered to coordinate a meeting with Planner Jim Kyle and Attorney Mark Anderson to discuss the specifics. Hunterdon County is hosting a meeting concerning Shared Services on January 25, 2025. He is planning to attend, and Council Member Ruggiero volunteered to attend as well. The Califon Fire Company will collect Christmas trees on January 11 and January 18, 2025.

**COMMENTS FROM THE PUBLIC** – None

With no further business, Council Member Smith made a motion to adjourn the meeting, seconded by Council Member Bagstrom; all Members were in favor.

Meeting adjourned at 7:46 pm.